

## Volunteers Rock Weekly Highlight

Volunteers Rock! is the weekly volunteer column that the Volunteer Center and the Stevens Point Journal have developed to promote volunteerism in our community. Publication of this column began last spring. You may choose to either highlight: 1) a volunteer that has been involved with your agency or 2) an upcoming event that highlights a volunteer who is currently involved in the event or has been involved in the event in the past.

Enclosed in this packet are instructions, tips, and template forms for participating in this opportunity. After reviewing this packet, please contact the Volunteer Services Coordinator at [volunteer@unitedwaypoco.org](mailto:volunteer@unitedwaypoco.org) or 715-341-6740. We will give your column a tentative publish date but cannot guarantee an actual publish date. And the information that you send will be edited.

**Procedure for highlighting an individual volunteer:** Choose a volunteer that has greatly impacted your agency or a volunteer that your agency has greatly impacted. Using the enclosed volunteer recognition form, gather information regarding the volunteer and his/her experiences with the agency. A tips sheet is enclosed to provide assistance with filling out the form. Please email the completed form and a digital photo of the volunteer, or call to arrange a photo.

**Procedure for highlighting an event:** Choose an upcoming event that will utilize volunteers. Highlight a specific volunteer(s) who has participated in this event in the past or who is currently participating. A tips sheet is enclosed to provide assistance for filling out the form. Please email Ginny the completed form.

We're looking forward to sharing this outreach opportunity with you.

Sincerely,  
The United Way Volunteer Center